

TIMBERLAND AND THORPE TILNEY
PARISH COUNCIL MEETING
Monday 26th September 2022 7pm
Timberland Village Hall
Minutes DRAFT

Parishioners in attendance - 4

No Questions

Those present at the meeting:

Parish Councillors, Audis, Kornat, Sharman, Lenton (Chair) and the Parish Clerk.

1. Apologies for Absence

Cllrs. Ogden, Sharplin and Slater

2. Declarations of Interest

None

3. Minutes of Previous Meeting 18th July 2022

Agreed: All Correct

Proposed: Cllr. Kornat Seconded: Cllr. Audis

All agreed

4. District and County Councillor Remarks

Reports available on the website and distributed via the website

5. Planning

5.1 All planning available on the website

5.2 Central Lincolnshire Local Plan

This plan is jointly produced by North Kesteven, West Lindsey and the City of Lincoln. It includes plans for transport, housing, green spaces, and sustainable environments etc.

The Parish Council has engaged with the consultation over recent years. The emphasis for the Parish Council has been on housing development and infrastructure in and around the Parish.

Following protracted correspondence, the Council has now received a response clarifying that no further new housing (beyond dwellings for which planning approval has been granted) is anticipated for the lifetime of the new Central Plan. However, there is currently consultation on an Addendum which constitutes a Sustainability Appraisal of seven sites in Timberland totalling 374 dwellings which had historically been identified as potential new housing. Although there now appears no prospect

of development, the Council questioned some of the Appraisal assumptions and will ask for its comments to lie on record.

Agreed: Clerk to send a respond to the correspondent with comments from the Parish Council based on a draft to be produced by Cllr. Sharman to put on record the final statement from the Council.

5.3 Anglian Water

Clerk reported the 'Save a Drop' posters have been displayed.

6. Highways

Agreed: Clerk to follow up with Cllr. Kendrick the outcome of the meeting with the Highways Officer about the condition of Fen Road.

7. Parish Items

7.1 Community Market

The next market is due to take place on Thursday November in the Village Hall.

Cllr. Kornat suggested that in the current climate the Parish Council could consider using the Village Hall to offer an activity/open door session in the Village Hall to the Parishioners.

Agreed: Cllr. Kornat to discuss with the Village Hall Committee as the Parish Council representative, what if anything may be possible.

7.2 Timberland Green

The ROSPA report was circulated to the full Council and Cllr. Audis has the hard copy for the file.

Cllr. Audis reported the main area of concern is the shed, ROSPA suggested repair or replacement but it had not been condemned or given any deadline to repair.

He informed the Council that he has undertaken minor repairs including fixing screws and benches etc. The church wall was also mentioned.

Agreed: The Council to monitor the condition of the shed and store benches over the winter and reassess in the Spring.

Clerk to send a copy of the page mentioning the Church wall to the Church Warden when received from Cllr. Audis.

Clerk to request grant from Cllr. Kendrick for the shed if and when available.

7.3 Grounds Maintenance

The last cut on Bayfield was on the 21st of September 2022 and another cut is due.

Agreed: Clerk to contact LCC to ask who is responsible for clearing the dyke on the Bayfield corner.

7.4 Timberland Village Hall

The filing cabinet and Broadband tasks have now been completed.

Agreed: Cllr. Kornat and the Clerk to meet at the container to review storage.

Cllr. Kornat to print and laminate the new password detailing the broadband password for display in the Village Hall.

Agreed: Clerk to contact the village hall to arrange payment for their share of the broadband over the next two years.

7.5 Footpaths

All footpaths are now clear.

Agreed: Clerk to write for update on the designated map application

7.6 Parish Councillor Vacancy

There has not been any interest shown to date.

Agreed: Clerk to contact administration of the two Timberland Facebook pages to advertise for the vacancy.

Clerk offered and agreed to post leaflets in Thorpe Tilney and the Fen.

7.7 Church Lane Dyke

The Clerk reported that the Highways Officer has confirmed that householders are responsible for the maintenance of the dyke and both banks adjoining their properties. The latest edition of County News also sets out this meaning of riparian ownership.

Agreed: Clerk to write to LCC and ask them to write to the owners of the properties as it has been a continuous issue over the years. The proposed letter to request continuous clearance and to thank those owners who are maintaining the dyke.

7.8 Family Fun Day 2023

Agreed: The Parish Council will not be organising an event for next year but will in 2024. Any monies in the account will be ring-fenced for when the event is next planned.

All letters of thanks have been sent out for the 2022 by the Clerk and Cllr. Kornat.

All agreed

7.9 Emergency/Flood Warden

Ian Stirling has offered to continue to be an emergency warden until a new one is recruited.

Agreed: To contact the administrators of the websites to advertise for a replacement Emergency Warden.

7.10 Community Volunteers Update This work has now been completed which included relaying slabs for the benches, maintenance of benches, repainting the mushroom and fixing the benches to the slabs. etc. Work was also been undertaken on the church wall.

Agreed: Clerk to send messages of thanks to everyone involved

8 Clerk's Update

8.1 Finance

8.1.1 Payments Agreed and paid since the last meeting

Litter Picker	68.40	Salary
Clerk	454.50	Salary
HMRC	225.10	Tax
Community HB Trust	151.20	Defib
ROSPA	84.00	Inspection

Proposed: Cllr. Kornat Seconded: Cllr. Sharman

All agreed

The Clerk informed the Council that any future repair quotes to the mower, or any similar occurrence must always be quoted for and agreed before the work is undertaken.

It was clarified by the Clerk that in only very exceptional circumstances can expenditure be authorised by the Responsible Finance Officer and the Chair e.g., Health and Safety and it should never be agreed by individual councillors acting alone.

8.1.2 Bank Balances and Statements

Community Account	7700.26
Business	1964.59

8.1.3 CIL

All monies have now been allocated

Agreed: Clerk to see clarification on what properties affect the income to date to estimate possible future funding.

8.1.4 Authorisation Update

An additional form was received on Saturday, once completed, Cllr. Lenton will be an authorised signatory and will be able to authorise payment.

8.2 Correspondence/Communications

8.2.1 Communication Procedures

Agreed: All Councillors to go through the Clerk when contacting organisations, Councillors, parishioners, and other type of organisation to ensure transparency and avoid confusion.

All agreed

8.2.2 Dog Bin

A parishioner had written suggesting moving the bin near the mushroom.

Agreed: The Council decided to leave the bin where it is.

All agreed

8.2.3 Auckland Crescent Consultation

The clerk made the Council aware of the copy document linked to a consultation taking place for a bungalow on Auckland Crescent. Planning has not been applied for yet,

8.3 Clerk's Post

Dates to remain as planned and the village hall is booked to review applications.

8.4 Finance Reports

Documents handed out detailing payments to date.

8.5 Asset List

The updated list handed out for Councillors to take home and comment on if necessary. Councillors to check items on the list, dates and value and forward any comments to the Clerk.

8.6 Newsletter

A new edition of Grapevine is being prepared, the Clerk sent an item on the Parish Council to the editor.

8.7 Remembrance Sunday

Agreed: Clerk to purchase a wreath and consult with the church to clarify their plans. Clerk to inform the Council.

All agreed

9. Agenda Items for the Next Meeting

Community volunteers' application

Asset List Confirmation

Next Meeting to be held:

Monday 21st November 2022 7pm Timberland Village Hall

Action Checklist

Agenda Item	Action Agreed	By Whom	Completed or Ongoing
5.2	Final comments to Planning	Clerk JS	
6	Contact to be made with Cllr. Kendrick re: outcome of meeting with Highways	Clerk	
7.1	Consult with the Village Hall Committee the possibility of activity or open door session	LK	
7.2	Condition of shed on the green to be monitored	All	
7.2	Copy of photograph of wall to be sent to the warden	Clerk	
7.2	Cllr. Kendrick to be approached about any grant funding available for replacing the shed	Clerk	
7.3	Farming Estates to be contacted about the dyke on the corner of Bayfield	Clerk	
7.4	Review storage in the container with a view to using for archiving	Clerk LK	
7.4	Print and laminate broadband password posters for display in the Village Hall	LK	
7.4	Contact with Village Hall to agree payment method for the broadband	Clerk	
7.6	Re-advertise the Parish Council Post on Facebook pages	Clerk	
7.6	Adverts to be posted in properties in Thorpe Tilney and the Fen advertising the PC vacancy	Clerk	
7.7	LCC to be requested to write to all properties on Church Lane responsible for clearing the dyke	Clerk	
7.9	Emergency Warden role to be advertised again Facebook pages	Clerk	
7.10	Letters of thanks to those involved in the Community Volunteer Scheme	Clerk	
8.1.3	Clarification to be sought on CIL past and future income	Clerk	
8.7	Purchase a Wreath	Clerk	