

TIMBERLAND AND THORPE TILNEY
PARISH COUNCIL MEETING
Monday 18th July 2022 7pm
Timberland Village Hall
Minutes

Parishioners in attendance - None

Those present at the meeting:

Parish Councillors, Audis, Kornat, Sharman, Sharplin, Lenton (Chair) Slater. District Cllr. Kendrick and the Parish Clerk.

At the beginning of the meeting the chair proposed that part of the agenda item 7.4, relating to correspondence received, to be discussed in closed session

All agreed

1. Apologies for Absence

District Councillor Ogden

2. Declarations of Interest

None

3. Minutes of Previous Meeting 16th May 2022

Agreed: All Correct

Proposed: Cllr. Kornat Seconded: Cllr. Sharplin

All agreed

4. District and County Councillor Remarks

Cllrs. Kendrick reports available via the Clerk and is on the website for parishioners to access.

A general discussion took place regarding the continuing problems with the condition of road outside the houses at the beginning of Fen Road.

Cllr. Kendrick is meeting with Highways Officer next week to discuss the condition of the roads.

He also encouraged everyone to accept the offer of the vaccination programme.

He will also be attending the site meeting with the Community Volunteers project at the beginning of August for the work in the Parish.

5. Planning

5.1 Anglian Water

A meeting has taken place with representatives from Anglian Water. It was an informative meeting and Councillors were satisfied that some future moderate growth can take place safely.

There may be some issues arising from very excessive rainfall like many other areas across the Country. However, action can be taken to mitigate this.

After some discussion a decision was made to change our policy of opposition to planning applications.

Agreed: The Council will no longer automatically object to planning applications for new dwellings

Posters to be displayed in Notice Boards on the website.

Clerk to investigate the current position regarding the current level of agreed planning and whether the quota had been met or not.

Clerk to request a copy of the latest Local Plan 2022 which was consulted on in 2021.

Proposed: Cllr. Sharman Seconded: Cllr. Sharplin

All Agreed

6. Highways

Already discussed

7. Parish Items

7.1 Community Market

The next market is due to take place on the 21st of July in the Village Hall.

7.2 Timberland Green

ROSPA have confirmed that the inspection will take place in August/September.

Agreed: Some basic maintenance to be undertaken by Cllr. Audis and Cllr. Lenton offered to help if needed.

The Council to continue to investigate a new or second hand shed as the current one is leaning. If ROSPA deem the shed to be dangerous it will be taken down immediately and replaced as soon as possible.

7.3 Grounds Maintenance

Bayfield grass continues to be cut and dates were handed to the Clerk to claim payment by Cllr. Audis.

7.4 Family Fun Day

This was an excellent event and thanks were given to everyone who helped make the day such an enormous success.

Cash and raffle prize donations were gratefully received from businesses and individuals. A letter of thanks will be sent to everyone who donated.

A general discussion place regarding the finance and sale of the raffle tickets.

The Council also discussed when the next event will take place. Consideration to be given to the date of the Martin Fete.

Agreed: The proceeds of the sale of the Golden Tickets in the Penny Farthing will go towards the next Timberland and Thorpe Tilney event. The proceeds of the tickets sold on the day of the Fun Day will go towards continued work in the Village Hall although agreement to be reached on how this will happen.

Proposed: Cllr. Kornat Seconded: Cllr. Sharplin

All agreed.

The Clerk and Cllr. Kornat to send out letters of thanks including to Dyson who donated the vacuum.

A special thank you was extended to Cllr. Kornat for all the challenging work in co-ordinating the event.

Further discussion to be had in the September meeting to decide when and if there will be a 2023 Family Fun Day in Timberland and who will take responsibility for the organisation of the event.

7.5 Notice Boards

The Clerk and Cllr. Audis continue to put information in the notice boards.

7.6 Footpaths

Agreed: Clerk to check that the Bayfield agreed action to clear the footpath has been completed by the Field Estates Team.

7.7 Flood Wardens

The request for the emergency warden has been on Facebook. Another request to be made asap.

Agreed: Clerk to check whether Mr. Stirling can continue in the role.

A further advert on Facebook for another emergency warden if necessary.

7.8 Parish Council Vacancy

Agreed: Once the statutory period for the Legal Notice has expired a local advert will be displayed informing the

Parish of the vacancy.

7.9 Church Lane Dyke

There is some concern that the dyke is not being maintained properly. A question has been raised again as to who owns the land directly leading up to the dyke.

Agreed: Clerk to contact LCC to investigate monitoring the maintenance of the dyke and whose responsibility it is and write to any household not complying.

7.10 Timberland Village Hall

Cllr. Slater has looked for a storage unit but unfortunately was not able to source one.

Agreed: Clerk to source a storage unit and sign up to the Sky package for £16.95.

7.11 Jubilee Celebrations

The planned events went well.

The brass plaque has been fixed on the Timberland Green sign.

The roses have been delivered and one of which will be planted in the Village Hall Garden. The chosen rose will be kept with a Parishioner until the planting season.

Agreed: A rose was chosen at a cost of £22.50.

Proposed: Cllr. Kornat Seconded: Cllr. Lenton

All agreed

7.12 Defibrillator

This has now been serviced with new battery and clips, the cost of which is covered by the annual service agreement with the British Health Foundation

8 Clerk's Update

8.1 Finance

8.1.1 Cheque Payments

Included in 8.1.3

8.1.2 Bank Balances and Statements 18.07.2023

Community Account	£8,596.96
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Business	£ 1,963.83
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Bank Statements handed to the Chair.

8.1.3 Payments authorised and paid since the last meeting

Electronic Transfer/Cheques

HMRC	236.30
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Website	180.00	
Petty Cash	100.00	
Fuel	67.93	
Insurance	666.97	
County Cups	59.00	
Rosettes	52.36	
Porta-Loos	44.00	
Donation	100.00	
Fun Day	60.00	
Timberland Green Lease	302.40	
Fun Day Cupcakes	149.06	Water Sweets PA Donation Printing
Bouncy Castle	50.00	
Clerk's Pay (17 wks.) Inc Exp	878.56	
Litter Picker (17wks.) Pay	129.20	
Fuel for the Mower	39.98	

8.1.4 Debit Card Update

This has now been received and will be used for the Sky direct debit £16.95 per month.

8.1.5 Audit 2022-2023

The public notice has been displayed as required and will be removed from the website and noticeboards by the end of the week. Requests have not been received from the Parish.

8.1.6 CIL Balance

To be confirmed at the next meeting

8.1.7 Authorisation Update

Agreed: Cllr. Lenton to organise second authorisation for electronic payments

8.2 Correspondence

A note of thanks has been received from Timtin for the donation.

The clerk submitted an article for the Greenhouse, and it has now been distributed across Martin and Timberland.

Agreed: Cllr. Kornat to give Cllr. Lenton a copy of the Grapevine.

An invitation has been received from Caroline Johnson and individual Councillors will decide how to respond to the invite.

8.3 Clerk's Post

Agreed: Clerk to send a draft advert to the full Council.

The closing date to be after the September meeting to enable anyone interested to attend, to observe proceedings.

8.4 Finance Group

Agreed: The group to meet again and present, as near as possible, the finished spreadsheet in September 2022 for approval.

8.5 Insurance 1st June 2022 – 2023

This has been renewed for a further 3 years. All documentation has been circulated in advance of the renewal date.

8.6 Asset List

Agreed: Clerk to bring updated asset list to the meeting.

8.7 Councillor Training

Agreed: Clerk to ensure all Councillors are aware of training dates in the LALC newsletter. If anyone is interested in any training the Clerk will contact LALC directly to book a place(s).

9. Agenda Items for the Next Meeting

Family Fun Day 2023

Asset List

CIL Balance

10. Closed Session

Correspondence was discussed which related to an incident at the Family Fun Day.

The matter was discussed in depth, and it was agreed that the Code of Conduct and Nolan Principles should be always adhered to.

10. Date of Next Meeting

26th September 2022 Timberland Village Hall 7pm

(New Date)