

**TIMBERLAND AND THORPE TILNEY**  
**PARISH COUNCIL MEETING**  
**Wednesday 24<sup>th</sup> January 2022 7pm**  
**Timberland Village Hall**  
**Minutes (Draft)**

3 Parishioners in attendance

Concerns were raised by a Parishioner about the condition of Fen Road with the potholes and damaged boundaries.

Cllr. Kendrick reported that Lincolnshire has over 5500 miles of roads and spend about £50m per annum. To repair all roads would cost an additional £450m on top of what the Council already has. Lincolnshire Council have launched a campaign to improve the funding for Lincolnshire which last year central Government reduced by 25%. Reserves have been accessed and the decision has been made by LCC to launch a campaign for fairer funding. London Borough funding is often much higher than received by LCC. The Treasury are currently being lobbied to improve the funding for Lincolnshire.

All parishioners are requested to contact their MP to support this.

Cllr. Kendrick explained that LCC Highways has a hierarchy for repairs which means that minor roads have a low priority with a limited budget.

A general discussion took place about the dangers of Fen Road especially at night as there is not any road lights.

A Parishioner also made a request to increase signage near Delph Farm to avoid an accident due to the poor road condition.

The Highways Officer and Cllr. Kendrick have been invited to undertake a site visit. Cllr. Kendrick will contact the Highways Officer to agree a visit and to investigate the plans for the Parish roads.

The Parish Clerk will also send a request for an extra sign.

A Parishioner informed the Council that there had been a lot of appreciation from the Parish for the continuing of the Community Market through an exceedingly difficult Covid period. These have been coordinated by Cllr. Kornat and Cllr. Kornat's efforts were very much appreciated, and thanks were given.

Appreciation was also given for the Timberland Village Hall Committee and their challenging work on the renovations of the Village Hall.

Thanks also to the Parishioner responsible for co-ordinating the Facebook page.

The Council agreed to request that all future Parish Council dates for meetings to be put on Facebook and the link to be included on the website

Cllr. Kornat to speak to the Parishioner Facebook co-ordinator.

1 Date:

Signed:

A new Parishioner was welcomed to the meeting.

Those present at the meeting:

Parish Councillors Audis, Kornat, Lenton, Slater, Sharman (via zoom), and the Parish Clerk

### **1. Apologies for Absence**

Parish Councillors Stirling, Sharplin and District Councillor Ogden

### **2. Declarations of Interest**

None

### **3. Minutes of Previous Meeting 24<sup>th</sup> November 2021**

**Agreed: All Correct**

**Proposed: Cllr Slater    Seconded: Cllr. Audis**

**All agreed**

### **4. District and County Councillor Remarks**

Cllr. Kendrick handed out posters for the fairer funding for Lincolnshire Campaign.

An update email has been sent out to the full Council. Cllr. Kendrick happy to have this report put on the website and in the Council Handbook to be updated by the Clerk.

Cllr. Kendrick appreciated the note of thanks from the previous meeting, He does use Timberland as an example of good practice of community action.

### **5. Planning**

5.1 All planning available on Planning online.

5.2 Anglian Water

**Agreed: Cllr. Sharman to slightly amend the draft to highlight the invite for a face-to-face meeting and will this forward to the Clerk.**

**Action: Ongoing**

### **6. Highways**

**Agreed: Cllr. Kendrick to discuss with the Highways Officer a future site visit to the whole parish.**

**Clerk to request additional sign near Delph Farm.**

**Action: Ongoing**

## 7. Parish Items

### 7.1 Community Market

The market now continues in the Village Hall and in December after having stalls near the Chapel throughout Covid £350 was donated to the Village Hall.

The next market date is the 17<sup>th</sup> of February 2022.

### 7.2 Timberland Green

Moles continue to cause problems and eight have been caught so far.

The parishioner Timberland Green sign will be moved in agreement with the Parishioner for improved visibility.

**Agreed: The Lawn Mower needs to be serviced as previously agreed to the value of around £300.**

**All agreed**

**Action: Ongoing**

### 7.3 Grounds Maintenance

**Agreed: Clerk to confirm that the Parish Council will continue to cut the Bayfield corner.**

**Clerk to request hedge to be cut alongside the footpath.**

**Action: Ongoing**

### 7.4 Family Fun Day

Plans are underway for the Funday to be held on the 16<sup>th</sup> of July 2022.

A general discussion took place about the value of this event for the Parish and how important it is for the Council to do something positive for the whole Parish.

It was agreed that previous income from received for donations etc is ring-fenced to the event plus the already agreed £300 donation from the precept, a total of £798.23.

A letter to be sent to local businesses to request donations to support the event.

A licence to be applied for the event through NKDC at a cost of £21.00.

**Agreed: Cllr. Kornat to complete the event application and give it to the Clerk for submission with the cheque.**

**Planning group to meet to finalise plans for the day.**

**Proposed: Cllr. Sharman**

**Seconded: Cllr. Slater**

**All agreed**

**Action: Ongoing**

## 7.5 Timberland Village Hall

7.5.1 Emergency Box now stored in the cupboard at the bottom right of the village as you enter the main hall.

Action: Completed

7.5.2 The keys are now kept in the key cupboard and the code will be updated regularly. A code is also needed to enter the store cupboards.

Action: Completed

7.5.3 The storage cabinet has temporarily been stored in the lock-up.

**Agreed: Clerk to contact the Village Hall Committee and relocation.**

**Action: Ongoing**

### 7.5.4 Wi-Fi

**Agreed: Clerk to investigate quotes for the Wi-Fi for consideration by the Council with a view to funding the first year in consultation with the Committee.**

**Action: Ongoing**

## 7.6 Notice Boards

We are still waiting for delivery of the two noticeboards which have been delayed again due to some of the glass being broken after delivery.

**Action: Ongoing**

## 7.7 Footpaths

### 7.7.1 Unmarked Footpath near Phone Mast

The Clerk reported that the footpath near the masts will be maintained within the next two weeks and notices will be displayed by Baxter's warning Parishioners.

**Action: completed**

### 7.7.2

**Agreed: Cllr. Lenton to prepare the maps for the proposal for a circular route between Timberland and Thorpe Tilney.**

**Action: Ongoing**

## 7.8 Additional Dog Bin

**Agreed: Clerk to order a bin as agreed after a best value review with at least three prices to the maximum cost of around £160. Quote to be shared by the Clerk via email and agreed.**

**Proposed: Cllr. Kornat**

**Seconded: Cllr. Audis**

**All agreed****Action: Completed**

7.9 Jubilee Celebrations

**Agreed: Cllr. Kornat to be the Parish Council representative.****All agreed****Action: Ongoing**

7.10 Litter – Martin/Timberland Lane.

Cllr. Slater raised the issue of litter along Timberland and Martin Lane. The Clerk has contacted the litter pickers in Timberland and via the Clerk in Martin. The Timberland litter picker has walked halfway up the lane and we are waiting for the Martin Clerk response.

**Agreed: Clerk to liaise with Cllr. Slater re: Streetscene.****Action: Completed**

8 Clerk's Update

8.1 Finance

8.1.1 Payments

The following payments were agreed by BACS or cheques

Litter Picker	Salary	£62.88
Parish Clerk	Salary/Expenses	465.53
Cartridges		56.99
Village Hall Hire		33.00
Family Fun Day Licence		21.00

**Proposed: Cllr. Lenton                      Seconded: Cllr. Slater****All agreed**

8.1.2 Bank Balances and Statements

Community Account	£6708.96
Business	1963.78

8.1.3 Payments/income

The VAT has now been received.

**Proposed: Cllr. Lenton                      Seconded: Cllr. Slater****All agreed**

5     Date:

Signed:

#### 8.1.4 Precept 2022-2023

A further detailed discussion took place on the request for an increase in the Precept considering the estimated contingency required in the future and the 2022~2023 expenditure. The estimated impact on Band D Council figures **re: currently showing on the NKDC model as £3.39 per year increase (12.84%)**.

**Agreed: To Increase the Precept by 12.84% as detailed above based on the current NKDC formatting model.**

**Proposed: Cllr. Lenton                      Seconded: Cllr. Slater**

**All agreed**

**Finance group to meet to discuss a 5-year forecast. The target date for this is September 2022.**

**Agreed: Finance subgroup to meet and submit draft to the Council for agreement**

**Action: Ongoing**

#### 8.1.5 Council Tax Consultation 2022-2023

**Agreed: No further action required**

#### 8.1.6 Debit Card and Signatory Update

The debit card will be applied for by the Clerk in due course. This will only be used in extreme circumstances and for direct debit payment facilitation (e.g., Microsoft 365 etc) and only with formal agreement of the Council.

**Agreed: Cllr. Lenton to call the bank and set up as signatory and seconder for BACS payments.**

**Action: Ongoing**

#### 8.1.7 Clerk Resignation

The Clerk confirmed with the Council that a resignation will be submitted in the summer and a timeline will be agreed. The new Clerk's first meeting will be November 2022.

## 8.2 Correspondence

8.2.1 Dyson – a letter has been sent by the Clerk and we are again waiting for a reply.

**Agreed: Clerk and the Family Fun Day planning group to contact them again re: sheds and port-a-loos**

**Action: Ongoing**

9. Agenda Items for Next Meeting -      Wi-Fi                      Jubilee

Date of Next Meeting: **Wednesday 16<sup>th</sup> March 2022 7pm Timberland Village Hall Meeting**

6      Date:

Signed: